## **Catholic Diocese of Rockford**

Employment Authorization Form

Please be advised that no one may offer a paid position to any individual without the advance approval of Bishop David J. Malloy.

From:	Parish/S	School/	Dioces	an Age	ncy:				No.		_ Cit	y:		
Date:_														
I hereb	y reques	t perm	ission 1	to fill th	e follov	wing 1	position	1:						
	Positio	n:												
	Name (Please no	of poss	ible Er e must be	nployee	: I in order f	for appr	roval.)							
	This is	a:	N	ew Pos	ition		Rep	acing a	n Exist	ing P	ositio	n		
	If repla	cing a	n existi	ng posi	tion, na	me of	– f Emplo	yee be	ing rep	laced:	·			
													existing	g position,
Intende (This may	ed salary y be a range	offer: , e.g., \$1	\$ 0 to \$11 p	per hour, o	r \$20,000	to \$22,0	000 per ye	ar, etc.)						
This po	osition re	equires			hours p	per w	eek.							
Crimin	al backg	round	check	on this l	Employ	ee co	mplete	d; no is	sues inc	dicate	d:	Ye	es 🗌	No
Is this	a contrac	et posit	ion?		Yes		No							
Is a Te	aching V	Vaiver	require	ed?	Yes	(	No							
Emplo	yment st	art dat	e:											
Submit	tted by:	Admir	nistrator		employe									r Parochial nployees by
Signati	ure				– <del>–</del> Pri	inted	Name				Da	te		
To sub	bmit form, please email to:					Coco Zeman, Assistant to Bishop czeman@rockforddiocese.org						J. Mal	loy	
Or you Revised 23July	may fax	to:					99-4769		csc.org	á				