

The Diocese of Joliet is seeking to hire a Director of the Office of Child and Youth Protection. This position is responsible for implementing and maintaining the diocesan response to the *Charter for the Protection of Children and Young People* and the *Essential Norms*, and for creating a culture of safety for the Children of the Diocese. The Director is responsible for supervising and coordinating the assistance needed by any victim of sexual abuse that occurred in the past or the present. The Director supervises the diocesan Victim Assistance Coordinator and ensures all incoming allegations of sexual abuse of minors by Church employees or volunteers are properly received and handled according to the *Charter for the Protection of Children and Young People* and state laws. Serves as staff to the Diocesan Review Committee.

The successful candidate will be a practicing Catholic and will possess a Master's Degree in Counseling, Social Work or Criminal Justice, and have at least five years of experience. Must have knowledge of the *Charter for the Protection of Children and Young People*, and an understanding of the stages of victimization and the healing process. Must have strong verbal and written communication skills, excellent listening skills, good computer skills, along with strong interpersonal skills. Must possess the ability to use discretion and maintain confidentiality and must be able to express compassion and understanding to all types of people. Must also possess the ability to train individuals and lead training events. Fluency in Spanish preferred.

This is a full time exempt position with benefits. Normal work week, Monday through Thursday 8:00 a.m. through 4:30 p.m., Fridays 8:00 a.m. to 1:00 p.m. Requires flexibility of schedule, evening and weekend work as needed.

Qualified candidates meeting the necessary qualification please email cover letter, resume and salary requirements to [humanresources@dioceseofjoliet.org](mailto:humanresources@dioceseofjoliet.org).

To view the full job description please visit: <https://www.dioceseofjoliet.org/hr/jobdetail.php?id=618>