

## **Job Title – Director of the Department of Catechesis and Evangelization**

**Hours-** Full-time

**Location-** Diocese of Joliet  
16555 Weber Road  
Crest Hill, IL 60403

### **Start a Great Career with a Great Purpose!**

At the Blanchette Catholic Center, we serve, support, and collaborate with the clergy, religious, and lay leaders of our parishes, schools, and ministries to animate the mission of the Catholic Church through the Bishop's vision of Catechesis, Evangelization, and Faith into Action. We are recognized as a Diocese of choice!

### **In this role, You will...**

- Implement the Bishop's vision of Catechesis, Evangelization, and Faith into Action by overseeing the work of all the officers in the department
- Personally introduce the officers in the departments to the priests in active ministry by attending deanery meetings, other small group meetings or individual meetings with priests within the first twelve (12) months of employment
- Interact regularly with the deans, pastors, priests, deacons and parish lay ministers to ensure the officers in the department are positively impacting parish vitality
- Serve on various diocesan leadership teams and actively collaborate with each diocesan service area and Catholic Charities where there are common interests and goals
- Establish measurable impacts and outcomes for each officer in the department, as well as clear goals and objectives for each officer and for the department collectively
- Other duties as assigned

### **Required**

- An ability to represent the diocesan Bishop professionally and respectfully
- Bachelor's degree in organizational leadership, business, or a related field
- Significant experience in parish ministry and a demonstrated commitment to the Catholic Church's mission and social teachings
- Capacity to create and nurture a team approach to ministry
- Excellent interpersonal and public communication skills, with a particular skill for group process facilitation and project management
- Substantial leadership and supervisory experience in a complex business or non-profit organization relating to a wide variety of people of different ages, backgrounds and cultures
- Travel through the seven (7) counties of the Diocese of Joliet on a regular basis
- Since this is a ministerial position, must be a practicing Roman Catholic in good standing, and must know, profess and act consistently in accordance with the doctrinal and moral teachings of the Catholic Church, and with the mission, philosophy, objectives and policies of the Diocese of Joliet

### **Preferred**

- Master's degree in organizational leadership, business, or a related field
- Leadership level experience in parish ministry

*If interested in this amazing opportunity, please send a cover letter and resume to the Human Resources Department at [humanresources@dioceseofjoliet.org](mailto:humanresources@dioceseofjoliet.org).*