

The Diocese of Joliet is seeking to hire a full-time Help Desk Technician. The Help Desk Technician serves as the first point of contact to provide technical assistance to end users. Provides first response resolution regarding hardware issues, software applications, and telecommunications to users both remotely and onsite.

Must have demonstrated problem solving and customer service skills and be a self-starter with ability to multi-task with demonstrated ability to deliver quality work product. Ability to work on a team and coordinate work with staff at all levels in an organization. A Certificate or diploma from a technical college in IT, Computer Science or relevant field; BS / BA preferred and relevant IT Help Desk experience as shown above with exceptional analytical skills. Must regularly lift and carry up to 10 pounds and occasionally up to 40 pounds.

Applicants meeting the necessary qualifications, email a cover letter, resume and salary requirement to: humanresources@dioceseofjoliet.org

To view a full job description, visit: <http://www.dioceseofjoliet.org/hr/listjobs.php>