

Job Title – Parish Accountant

Hours- Full-time

Parish- Saints Peter & Paul Catholic Church

36 North Ellsworth

Naperville, Il 60540

Start a Great Career with a Great Purpose!

We are members of the one, holy, Catholic, and apostolic Church. A community of believers rooted in Jesus Christ, united in the Mission of helping all grow in holiness. Through reliance on the Holy Spirit we share the truth of the Gospel and encourage and encounter with the person of Jesus. We are recognized as a parish of choice!

In this role, You will...

- Provide day-to-day accounting services which supports both the parish and school.

Required

- Excellent knowledge of accounting principles and internal controls
- Effective communication skills and the ability to work and partner with others
- Bachelor’s Degree with an accounting major and at least 8 years of progressive accounting experience

Preferred

- Non-for-profit experience a plus
- Practicing Catholic who understands and supports the teachings of the Roman Catholic Church

If interested in this amazing opportunity, please send a cover letter and resume to financemanager@sspeterandpaul.net.