



Prince of Peace, Lake Villa Illinois

Administration/Principal

Date available July 1, 2022

### **Our School**

Prince of Peace Catholic School is located in Lake Villa, IL. We were named a Blue Ribbon School in 2014 and 2021. The school is an integral part of the parish ministry program and the principal leads the school and assists the parish team as well. We are a parish community of nearly 2400 families and currently enroll 262 students in grades PreK 3 through Grade 8. There is a strong sense of academic excellence which is supported by an experienced, dedicated faculty and support staff. We currently offer after school programs in engineering, coding, art, drama and chess. Being LEGO champions we continue to offer a Robotics Teams as well as a Rocket Club.

### **Our Community of Students and Families**

Our mission reads: ***“Prince of Peace Roman Catholic School provides a value-based education that nurtures respect for all and fosters academic excellence and faith development.”*** We strive to achieve this mission every day. Our faculty, students and parents work together to educate and prepare our students for the future. Working closely together creates lasting relationships for not only our students but their entire families. We welcome new students every year and work hard to assure smooth transition into our school.

For more information about our programs and community please see our website, <http://www.princeofpeaceilv.org>

The ideal candidate is a practicing Catholic who lives the Gospel message of respect, love and service for all and can demonstrate strong educational, administrative experience built on collaboration and academic research. We are looking for a skilled communicator, able to work effectively with faculty, parents and parish staff.

**In addition to the Office of Catholic Schools of the Archdiocese of Chicago job description we are looking for the following attributes in all candidates.**

- Serve as a faith leader in cooperation with the entire parish, including Religious Education
- Appreciation for the particular rewards and challenges of a Catholic school environment
- Establish a clear vision for the school. Develop and communicate short and long term educational plans, work collaboratively to attain them and evaluate the effectiveness of those plans
- Exceptional communication, listening and presentation skills
- Warm, engaging, compassionate, positive and approachable personality
- Dedicated commitment to partnering with the Parish, School Board and other leaders in the community in order to lead the school in a professional, collaborative manner
- Ability to plan strategically and budget effectively; in cooperation with the parish Business Manager
- Excellent academic credentials, including an advanced degree in educational leadership and a current Illinois Professional Educator License with a General Administrative Endorsement
- Relevant experience in educational administration and/or as a classroom teacher
- Forward thinking educational vision and philosophy that is consistent with the mission and values of the Catholic identity of Prince of Peace Catholic School;
- Maintain and further our high academic standards while recognizing the needs of individual learners
- Commitment to professionalism, demonstrated through high standards, integrity, strength of character, and a willingness to set and enforce appropriate boundaries with all constituencies
- Demonstrated ability to hire, inspire, develop, mentor, evaluate and collaborate with a dynamic faculty and staff; Support the staff in all ways
- Effective and collaborative management approach grounded in trust, respect, teambuilding, and delegation
- Manage and address conflict in a consistent and constructive manner
- Support school volunteer groups, associations, organizations. Participate and be present at school events that may take place in the evenings and on the weekends
- Further develop the relationship between the school and the church
- Engage the school alumni so that they are inspired to be active with their time, talents and treasures
- Clearly establish objectives and goals for all faculty and delegate responsibilities where appropriate
- Stay abreast of the latest trends in marketing and policies in education as well as the Archdiocese of Chicago standards
- Commitment to the student body and appreciation for the varying needs of all learners

### **Application and Requirement Process**

Applications are currently being accepted to fill the role of Principal of Prince of Peace School beginning in July, 2022. To apply, please send a letter of interest and current resume to Rev. Gerald Walsh at [gwalth@princeofpeaceil.org](mailto:gwalth@princeofpeaceil.org) or 135 S. Milwaukee Ave., Lake Villa, IL 60046, and submit an application on the Archdiocese of Chicago Applitrack System (including a current résumé; transcripts; and three letters of reference).