

St. John Vianney Catholic School Announces an Inspirational, Collaborative Leadership Role

Position: School Principal

Job Begins: 2019-2020 School Year

Enrollment: Approximately 260 students

Grade Levels: Pre-K – 8

Demographics: Located in Wyoming Michigan, West Michigan's third-largest city, St. John Vianney is in the heart of a beautiful, vibrant town. Incredibly close and convenient to downtown Grand Rapids, while still offering the beauty of a modern suburb, this booming urban area allows St. John Vianney to enjoy and benefit from an incredibly diverse community. This community is full of hard working, faith-filled, and generous families and its location, the southernmost school in the Grand Rapids Diocese, provides a wide geographic area from which our students originate. SJV draws students from multiple local parishes. Approximately 32% of St. John Vianney families speak a language other than English, primarily Spanish or Vietnamese, in the home. This extraordinary flourishing of cultures enhances St. John Vianney's growth towards its mission to embrace the values of Catholic teaching.

School Culture: Founded on the traditions of the Catholic faith, St. John Vianney school prides itself on students' ability to S.H.I.N.E. (Self-control, Honesty, Inspire, Never Quit, Exemplify Christ). These traits are intricately woven into the fabric of the school. Faith, responsibility, and service to the community are stressed as vital parts of a well-rounded education. SJV has continued to not only set high academic standards, but also place an emphasis on students' overall citizenship. The positive and family-like atmosphere takes center stage in every aspect of the school, from collaborative classroom activities to student interactions with peers and adults. Parents routinely express their love of the strong community in which older and younger students work together to learn and grow. Families are delighted with the special care that staff provide for students as they foster their love of learning and the Catholic faith. SJV continues to provide a learning environment where every child is guided to reach their full potential. It is this special care that makes walking through the halls of SJV feel like being home.

Position Overview

We are searching for an experienced individual who seeks to be the leader of a school community that prides itself on providing a top-rated education, surrounded by the practices of our faith and the teachings of our Lord. The dynamic individual that we seek to fill this role must be, first and foremost, a practicing Catholic, deeply rooted in our faith.

Equally important, this individual should be passionate about creating a great educational environment for our pre-K-8 students, and will be committed to creating a vibrant school that has a positive impact on the parishes that support it. Our principal will support and further develop our culture of inclusion, where every child feels welcomed and valued, and as a result is able to learn and reach their individual potential.

We seek an individual who is both inspirational and collaborative, who demonstrates excellent communication skills to work with the parish, the school faculty and staff, and most importantly, the students and their parents. This leader is a problem solver with the ability to think outside of the box and work with staff and families to provide creative solutions.

Our principal will also be a key contributor to the growth of SJV, both in enrollment, and also in the influence on our parish and in the community. Our school mission statement, ***“To enhance the total educational development of each student and to foster in them a sense of responsibility and awareness based upon the teachings of the Catholic Church”***, calls us to partner with families who seek a Catholic education for their children.

Qualifications:

1. Master’s degree in educational leadership or administration with State of Michigan administrator certification or a master’s degree in education with a willingness to obtain administrator certification in the state of Michigan within three years.
2. The candidate must have a current Continuing, Life, Permanent, Professional, Provisional, or Standard Teaching Certificate for the State of Michigan at the level of administration for which the candidate is applying
3. Previous administrative experience preferred
4. A practicing Roman Catholic in good standing
5. Understands the structures, tenets and institutions of the Catholic Church
6. Willingness to obtain Advanced Catechist certification within five years
7. Final approval of the candidate by the Superintendent

Skills:

1. Desire to foster the faith life of the community and advance the mission of the Church
2. Ability to develop and/or shape strategic vision
3. Ability to communicate the vision, and to engage the community
4. Strong Interpersonal Skills, including excellent communication skills
5. Collaborative team builder -- across faculty, staff, parents, boards, donors, and parishes
6. Experience in leading change. Ability to motivate and influence diverse audiences.
7. Curricular and co-curricular leadership knowledge and experience
8. Solid operational administrative and management skills, including financial planning and delegation experience
9. Strong problem solving skills, with sound decision making practices
10. Life-long learner with a deep curiosity and willingness to embrace change and the “new”
11. Multicultural experience

Responsibilities:

1. School Faith Community Leadership

2. Instructional Leadership
3. Student Affairs
4. Faculty and Staff Leadership
5. Business Management/Financial Management
6. Development/Institutional Advancement
7. Board Relations
8. Parish Liaison for School
9. External Community Relations

Accountability: Hired by the Pastor in consideration of the Board's recommendation and with the approval of the Superintendent of Catholic Schools; reports to the Pastor and is evaluated by the Pastor or his designee (Board Chair) according to the process established by the Superintendent of Catholic Schools. Accountable to the School Board for the areas of responsibility delegated to the Board by the Pastor and the Diocese. Accountable to the Superintendent of Catholic Schools in certain matters where diocesan policy and direction are concerned.

Salary: Competitive within the Catholic school market

Apply to: St. John Vianney School Board
Attn: Principal Search Committee
4101 Clyde Park Ave SW
Wyoming, MI 49509
schoolboard@stjohnvianney.net

Apply by: Applications will continue to be accepted until the position is filled.

Apply with: Please attach a detailed letter of application with a resume. Complete and return the application form located [here](#)